

Empl ID: \_\_\_\_\_ Name (Last, First): \_\_\_\_\_ Location No.:

**Walk On Coach**  
 FROM DATE  
  
 TO DATE - Report in Time & Labor  
  
 # of Units

Account Code: 

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Describe Extended Day Assignment (Enter in Comments field in Time & Labor):

TIMEKEEPER: See time reporting instructions below.

EMPLOYEE SIGNATURE \_\_\_\_\_

AUTHORIZED SIGNATURE  
 I CERTIFY THIS WAS APPROVED IN ADVANCE IN ACCORDANCE WITH PROCEDURE 4174  
 AND IS AN ACCURATE STATEMENT OF SERVICES RENDERED BY THIS EMPLOYEE

TIMEKEEPER SIGNATURE \_\_\_\_\_ DATE ENTERED IN TIME & LABOR \_\_\_\_\_

**Coaching Assignments, Noncertificated (Walk-On) Definition:** Any person employed to coach and supervise athletic teams who is not a full-time certificated teacher in the district. (Procedure No. 4174)

**Walk On Coach - Classified:** Report the number of units with the **COA** time reporting code into Time & Labor using the "**To Date**" as the date reported.

<b>COA</b>	<b>Walk On Coach - Classified</b>
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